



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Paul Boevers (PB), Transportation & Parking Services
[P] Deanna Britton (DB), College of Liberal Arts & Sciences
[P] Erica Hunsberger (EH), Environmental Health & Safety
[P] Michael Jantzen (MJ), Office of Information Technology
[P] Alyssa Koida (AK), Global Engagement & Innovation
[P] Joe Potter (JP), Facilities & Property Management
[P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
[] Jeffrey Smith (JS), Diversity & Multicultural Student Services
[] Deanna Wiley (DW), PSU Foundation

Employer Represented:

[P] Nellie Bass (NB), Center for Student Health & Counseling
[P] Todd Bauch (TB), Campus Recreation
[P] Erin Burns (EB), ASPSU Student Government
[] Maddie Franke (MF), University Housing & Residence Life
[] Josh Hendricks (JH), Campus Public Safety Office
[] Marcos Ordaz (MO), School of Business
[] Jeffrey Rook (JR), Environmental Health & Safety
[P] Melissa Scholl (MS), Human Resources
[P] Mercedes Youngston (MY), Conferences & Events

Alternate:

Ad Hoc:

[P] Angel Antonucci (AA), Environmental Health & Safety
[] Tiara Halsey (TH), Emergency Management
[] Nikki Ludd (NL), Environmental Health & Safety

Meeting Call to Order

Date: 4/9/2025

Time: 1:00 pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote

Minutes approved as is
Minutes approved with minor corrections
Minutes not approved – corrections required
Minutes not approved – quorum not met

[X]
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[]
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Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- There was an incident in Cramer Hall in regards to asbestos exposure to employees where a contractor was doing work. EHS is working on an incident analysis and investigation. OR-OSHA was satisfied with EHS' response and asbestos training.
 - An OR-OSHA complaint was also made related to employee's lack of knowledge of asbestos hazards, and inspection was recently conducted. OR-OSHA and EHS investigations will be finished soon.
 - CQ - Do FPM employees have access to asbestos safety training?
 - EH - Yes, employees have annual Asbestos Awareness Training, which includes asbestos identification, processes for reporting, health hazards, and more. Other employees go through Operations and Maintenance training, which includes more thorough training and in-person instruction as needed.
- Safety Break 2025 will now most likely be happening on May 21st to avoid conflict with the Campus Beautification event on May 14th. A notification will be sent out soon.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

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Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

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Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 3/6/25, SHAC, Nurse sprained/strained left foot. They were going up on their toes to reach something on a top shelf for the autoclave in one of the cupboards and felt a sharp pain across the top of foot and then it was hard to step on the foot without pain for about 2 hours.
 - EH followed up to see if items were stored too high. They were at an appropriate level, and employee did not need to reach. This injury may have been the result of foot strain from standing all day without an anti fatigue mat.

- 3/3/25, SHAC, Nurse sprained/strained neck. Was moving x-ray tube up with neck slightly tipped back and felt / heard spine make a pop/crack/noise. Neck with some soreness an hour later.
 - EH followed up and saw gallon water jugs that needed to be moved under the autoclave. Employee also prefers to stand while working, but not have an anti fatigue mat. EH to investigate more.
- 3/24/25, Campus Rec, Fitness admin lacerated right hand. They were demonstrating how the low pulley on new cable column machine had a poor design and accidentally bumped finger into the metal plate near the pulley, causing a laceration on right middle finger.
 - There was a burr on the unfinished metal. This has since been corrected.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Lincoln Hall

Quarter of inspection: Summer

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- JP suggests Lincoln Hall as the next building given that he saw many cord issues when conducting recent projects.
 - EH to reach out to NL to inquire about upcoming fire inspections in Lincoln Hall.
- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- EB - Do AEDs have pediatric pads or only adult pads?
 - JR - Some have both adult and pediatric pads, but he is unsure which have these and will try to find this info.
 - Consider adding this information to the overall AED list.
 - Speech and Hearing would also benefit from pediatric pads given their pediatric clients.
 - Pediatric pads are specifically requested for the upcoming replacement.
 - JR - UPDATE: All AEDs across campus will be replaced soon.



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- [Interactive Campus Map with AED labels](#)
- [Written narrative AED location list](#)
 - EH - This list has been updated with pediatric AED availability.
- JR - Reach out to Sarah Johnston regarding red dots in doorways.
 - UPDATE: These were left by Relay to indicate to custodial staff which doors should remain locked. MO has been notified.

[Rounds / New Safety Concerns](#)

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- Members did not have anything to report.

[New Action Items](#)

(Date reported, description of action item/safety concern, whom it was assigned to)

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[Meeting Adjourned](#)

Time: 1:30 pm

[Next Meeting](#)

May 14th, 2025

Location: Zoom